

# Transition Bulletin

## Message from the Heads of School

To our newest member of SET Saxmundham School,

We are very excited that you will be starting at SET Saxmundham School in September and hope you are too. Mr Battle and I have both worked at SET Saxmundham School for a long time and we believe you have the best decision in choosing to come here. We are incredibly proud of our supportive culture and the School is moving in a really positive direction with lots of exciting opportunities for you during your secondary School education. Some of the things about SET Saxmundham School which always stand out to our students include the amazing enrichment program we offer; summer enrichment week, with its vast amount of exciting activities; our Forest School; our amazing restaurant and catering staff and our incredible amount of school trips which run alongside our knowledge deep curriculum and our sense of community.



Mr R Battle and Mrs E Isaac  
Heads of School

Despite this rather extraordinary year, our intention is still to offer you the very best transition process possible so you are confident about starting at SET Saxmundham School in September. We hope this Bulletin reassures you that you will get an opportunity to meet staff and students, get to know the building and help us learn a little about you as well. The time between now and September might be a little different but one thing that hasn't changed is our commitment to giving you and your family the right support at this really important part of your education. Please read and enjoy your first family Bulletin which has important information about your next steps.

Mr R Battle and Mrs E Isaac (Heads of School)

## First Challenge

Over the next few months, we will be setting a series of fun challenges for you to complete. These offer an opportunity to show off your skills and individuality by introducing yourself in a creative way!

Your first challenge allows you to be as creative and as imaginative as you want. The task is to teach us two or three things about you - and you can do this in any way you wish! You may choose to do a picture, painting, slide show, video, song, sculpture, dance or news report. If you do not do this on a computer, you can send us a picture or video but please bring your entry with you when we are back at school so we can display it.

Please email your challenge to [saxmundham@seckfordeducation.org.uk](mailto:saxmundham@seckfordeducation.org.uk)  
by Thursday 30 April 2020.

## Key Members of Staff

Here are some of the staff you will hear about, meet and get to know over the coming months.

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### Miss Marsden - Assistant Headteacher (Pastoral)

**Role in the School:** I oversee the Pastoral aspects in School alongside my team. We take care of any behaviour both positive and negative as well as making sure we keep all students safe and happy.



**Favourite book:** Noughts and Crosses by Malorie Blackman



### Mrs Kirk – Teacher of Music and Transition Lead

**Role in the School:** I teach Music and lead on the Transition from Year 6 to Year 7.

**Favourite book:** The Time of Our Singing by Richard Powers

**Most interesting fact:** I spent months dressing up as a rabbit for 8 shows a week of 'Wind and the Willows' at the Old Vic Theatre in London!

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### Mrs L Bevan – Pastoral Support Assistant

**Role in the School:** To offer support, care and promote the health, welfare and safeguarding of all students.

**Favourite book:** The Longest Ride by Nicholas Sparks

**Most interesting fact:** Hippopotamus milk is pink!



### Miss H Coles – Pastoral Support Assistant

**Role in the School:** To offer support and care to students through their high school journey.

**Favourite book:** I enjoy reading and have read many books, it would be unfair to choose just one. I can tell you that I am currently reading The boy in the Back of the Class by Onjali Q. Rauf.

**Most interesting fact:** Margherita Pizza is named after a Queen. In 1889 King Umberto and his wife Queen Margherita visited Naples, they were given the pizza to eat, with tomato, mozzarella and basil toppings to represent the Italian flag. The Queen loved the pizza so much it was named after her.

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# Frequently Asked Questions



## 1. How will I meet my tutor if School is closed until the summer break?

On Wednesday 10 June, we will hold a meet the tutor event. If the School remains closed, this will be organised as an online live event where you can meet your tutors as well as other key members of staff.

## 2. What happens if School remains closed until summer?

If the School remains closed, you will still get all the information you need via the internet or post. You will also get a chance to see the School at least once.

## 3. Will I get to meet anyone in my year before I start?

We are working on a way to connect you with your future classmates via Google Classroom. This will be set up by May half term. Through Google Classroom, you will be able to introduce yourself and chat with other students in your tutor group.

## 4. What is a form tutor?

A form tutor is a member of staff whose job it is to take care of their tutor group. You will be in a tutor group with around 24 students and you will have a Year 7 form tutor to make sure you are ready to succeed at School. They are the person your parent contacts if they need any information or help.

## 5. How long is the School day?

The School day begins at 8.30am but most people arrive around 8.00am to get some breakfast; the day ends at 3.55pm.

## 6. What will my first day be like at SET Saxmundham School?

On your first day, you will be met as you arrive and will immediately be in the care of teachers and our older students. They will make sure you get some breakfast and know where you are going. Following on from that, you will go to your tutor's classroom to get to know them, find out any information you need and to get your timetable. After a few hours, your lessons will start and your secondary School experience begins.

## 7. How will I find my way around School?

For the first few days of School, you will be shown around by some older students who have the job of making sure you know where to go! It's quite easy to learn your way around once you've been here a couple of days.

## 8. Will I need my PE kit on the first day?

Yes. You will receive your timetable on the first day and our PE staff like to start teaching you straight away so please make sure you have your PE kit with you. Once you have your timetable, you will just need to bring it on the days you have PE.

## 9. Will I get a locker?

Yes, you will get a locker come September. This will be big enough to store your coat, bag and PE kit.

## 10. What if I forget something?

Although our expectations are very high, we do know that this is a big step. For the first few weeks, our teachers will understand that it takes time to adjust. If you do forget something important, please talk to staff and we can often help.

## 11. Am I allowed my mobile phone?

We understand that students will have their phones with them but they are to be switched off and remain in your bag throughout the School day. They may only be used before and after School but never on the school site.

## 12. Will I get a lot of homework?

You will get weekly homework in English, Maths, Science and MFL (languages). You will also get an extended project once a half term which will be a project covering multiple topics.

## 13. Are there extra-curricular clubs?

Over the first few weeks of secondary School, you will be told about our extra-curricular opportunities and how to sign up to these. Some examples are: DT workshop, Music lessons, Sports clubs.

## 14. When and what can I eat?

You can get food and drink three times throughout the School day:

- Before School: Breakfast (toast, fruit, squash and cereal)
- Break: (toast, soup, fruit, squash and cereal)
- Lunch: A rotating menu of hot food including options for anyone with dietary requirements as well as a fantastic salad bar.



## Looking Ahead

We still have many exciting steps in your transition process and these include:

1. Finding out who your tutor is via our live online “meet the tutor” event.
2. If the School remains closed between now and the summer, we will create an online classroom so you can meet your new classmates.
3. A visit to the School in the near future and before you start in September.